

UNIVERSITY OF NEVADA, RENO

Las Vegas Nevada Bound Fly-Up Trip Instructions

I. QUESTIONS

- **Questions prior to your trip:** If you have any questions about your registration, please contact the Las Vegas Office for Prospective Students at (702) 940-5416. We are open Monday through Friday, 8am-5pm.
- **Help/Questions the morning of the trip:** If you have questions or need help THE DAY OF THE TRIP, please contact the Nevada Bound Cell Phone at (702) 686-6145.

II. SOUTHWEST E-TICKET

- **E-Ticket Confirmation Number:** Your Southwest Airlines e-ticket confirmation number was included in your confirmation email and was also sent to your parents/legal guardians. Contact the Las Vegas Office prior to your trip at (702) 940-5416 if you are having issues locating your confirmation number.
- **Boarding Pass:** Your Southwest Airline boarding passes will be available 24 hours prior to each flight. Receive your electronic boarding pass on www.southwest.com. Check your e-ticket for your flight times as we have booked 2 flights for you that day, leaving Las Vegas in the morning and returning to Las Vegas in the evening.
- **Changes:** DO NOT change your airline tickets. Please contact the Las Vegas Office ASAP if you need to cancel or make changes. Contact us at nevadabound@unr.edu or (702) 940-5416 prior to your trip date.

III. BEFORE THE TRIP

- **Checking into your flight:** You can check in to your flights 24 hours prior to your departure times. Use your e-ticket confirmation number to check in for your flights and to receive your boarding passes. Check in online through the Southwest Airline mobile app. You must check in twice, once for the morning flight and once for the evening flight. Your confirmation code has no zeros (0), those are O's and no one's (1) those are I's.
- **Photo ID:** On the day of your trip, you must bring a photo ID. High school students under the age of 18 may use their current high school ID. **Students 18 years and older must have a Real identification card, Real ID driver's license, or passport.** A Real ID is a driver's license or identification card that meets specific security standards set by the federal government. Starting May 7, 2025, you'll need a Real ID (or another acceptable form of identification like a passport) to board domestic flights. For more info, please go to the following website: www.tsa.gov/real-id
- **Nevada Bound advice:** Check the weather before your trip. We recommend that you bring a jacket or sweater. Please wear comfortable shoes as there will be a lot of walking. You are welcome to bring a backpack/small bag.
- **Cash:** You may bring money for snacks and dinner. Lunch is provided.
- **Airport Parking:** If you are driving yourself to the Las Vegas airport, long-term parking is available at \$18.00 per day.

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IV. DAY OF TRIP

- **Arriving at the airport:** We recommend arriving at the airport at least 1.5 hours before your departure time. Check the departure board and use your flight number to confirm your departure gate (it may change the morning of the trip).
- **TSA security:** TSA security may take 25-30 minutes to pass through. You will need your appropriate photo ID (see section III) to pass through TSA security. Make sure you have a [REAL ID](#). Make sure to empty all of bottles (Stanleys, refillable bottles, etc.) of liquids before you pass through security.
- **Chaperones:** University Representatives from the Las Vegas office will be flying with you up to Reno. University representatives will meet you at the Las Vegas airport gate. Then, they will meet students outside the airport gate in Reno directing students to the shuttles. Students will receive check-in materials and an itinerary of the day once they arrive on campus. If you have questions throughout the day of your trip, please call or text (702) 686-6145.
- **Participation:** You must participate fully in the pre-arranged events and schedule of the Nevada Bound program. Failure to do so without prior consent of a university representative or alteration of your airline ticket(s) without university staff approval will result in your payment of the different of the airline tickets purchased for you (approximately an additional \$400). You may not leave campus at any time.



University of Nevada, Reno